



FORM A Bylaw No. 57 Application # _____
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**APPLICATION FOR DEVELOPMENT PERMIT**

Development Permit Applications will take approximately **1-2 months** to process. This time may occasionally be less but many factors will contribute to whether or not a permit can be handled promptly. Some permits will be required to go to the Municipal Council, others may be required to give notification to surrounding landowners or other parties, and if the essential information is not provided then delays will occur.

**Application Fees:**

The following fees are applicable:

- 1. Permitted Use - \$100
- 2. Discretionary Use - \$200

If you are unsure of whether your use is permitted or discretionary please contact the Municipal Office and ask for clarification. The fees are based on an average cost to review and approve a permit.

If you have further questions regarding development permit fees the Municipal Office has based the fees on the standard among communities in the area and also has copies of a development permit fees rationale available to the public upon request.

**Application Requirements:**

Your permit shall not be considered completed until you submit **all** of the following:

- Completed application form
- Required photos and floor plan
- Required permit application fee
- Copy of title from ISC (RM can obtain copy for additional \$10.00)
- Applicant contact information
- Registered owner information
- Location of proposed development
- Start and completion date
- Description of existing land uses
- Description of proposed land uses
- Appropriate signatures
- Site plan included, and shows:
  - North Arrow
  - Site boundary, dimensions, and size
  - Dimensions of all existing and proposed structures
  - Distances from all site boundaries from structures
  - Location of existing and proposed utilities, and roads
  - Height of all structures
  - Dimension of structure frontage
  - Total floor area of all structures
  - Total site coverage

**Development Information**

1. Applicant:
 

Name: _____	Phone: _____
Address: _____	Postal code: _____
Email Address: _____	
  
2. Registered Owner (if different than above):
 

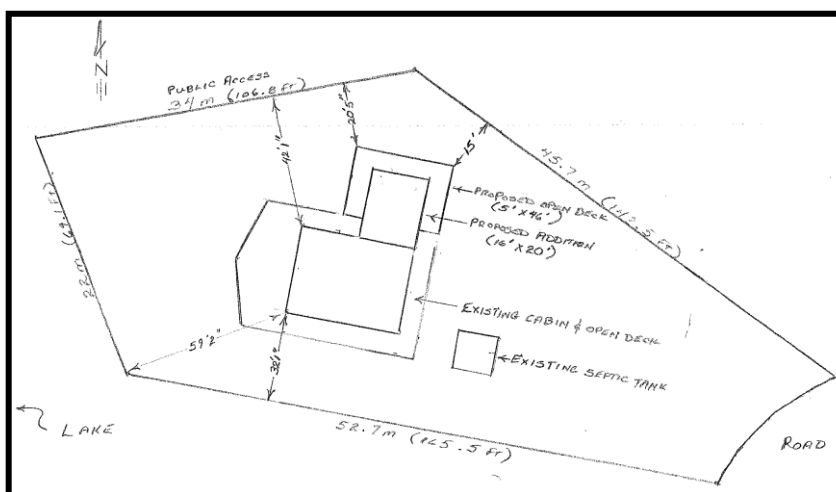
Name: _____	Phone: _____
Address: _____	Postal code: _____
  
3. Legal Land Description:
 

LSD or 1/4 \_\_\_\_\_ Sec. \_\_\_\_\_ Twp. \_\_\_\_\_ Rge. \_\_\_\_\_ W3M

Lot(s) \_\_\_\_\_ Block \_\_\_\_\_ Registered Plan No. \_\_\_\_\_ Urban Area \_\_\_\_\_
  
4. Provide description or list of **existing** buildings on site:

5. Provide description or list of **proposed** use of land and buildings:  
 \_\_\_\_\_  
 \_\_\_\_\_
6. Proposed development involves:  
 Principal building \_\_\_\_\_ Accessory building \_\_\_\_\_
7. Estimated dates of development:  
 Commencement: \_\_\_\_\_ Completion: \_\_\_\_\_
8. What sewer/utilities currently exist? **Show the location and distances on the site plan.**  
 \_\_\_\_\_

10. Site Plan Example:



11. Declaration of Applicant:

I/We further agree to comply with all Bylaws & Regulations of the RM of Beaver River No. 622 respecting development and I/we acknowledge that it is my/our responsibility to ensure compliance with all Saskatchewan Regulations and Acts including The Uniform Building and Accessibility Standards Act, regardless of any review or inspection that may or may not occur by any official of the Municipality. In the event that I/we, the Land Owner(s), fail to complete the RPSR as required, I agree that the RM may complete the RPSR at my/our expense and invoice me/us for the cost along with any necessary administration fees. I/We agree that any expense incurred by the RM to obtain a RPSR and administration or application fees not paid may be added by the RM to the property tax roll of the Land and is deemed for all purposes to be a tax on the Land from the date it was added to the tax roll and forms a lien against the Land in favour of the RM from the date it was added to the tax roll.

I/We acknowledge that my/our personal information (name, phone number, home address and postal code) are being collected under the authority of section 25 of the *Freedom of Information and Protection of Privacy Act*. This information will be used internally within the RM of Mervin office and will be retained with your land file information. If you have questions or concerns about this collection of information, please contact the FOIP Coordinator at (306) 245-3578 or at [FOIPCoordinator@gov.sk.ca](mailto:FOIPCoordinator@gov.sk.ca).

I/We also agree that should be we be bringing in a Ready-to-Move (RTM) or Move-In (MI) building that I/we shall be responsible for all costs associated with tree or brush removal required within municipal right-a-ways to accommodate the building being moved along a municipal road allowance.

I/We, \_\_\_\_\_ and \_\_\_\_\_ solemnly declare that all the above statements contained within this application are true, and I/we make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath, and by virtue of the "Canada Evidence Act".

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Signature