Lac des Iles Utility Commission June 22, 2018 Danilkewich residence

Present:

Rick Danilkewich

Daryle Pope

Cam Foss

Kim Larson

Secretary: Heather Pollock

Call to Order

Danilkewich:

Meeting called to order at 9:00 am.

Agenda

Add: Financial Statements from Auditor

Larson:

Approve amended Agenda.

Carried

Previous Minutes

Larson:

To approve the minutes of the May 4, 2018 meeting as presented.

Carried

Business Arising from Previous Minutes

- Maintenance Schedule is still being looked into
- Heather located Emergency Response documents in the RM policies. She has updated them and they will be presented to RM council for approval. As a side note, Dean Cattell is the RM Emergency Measures Coordinator.
- Heather looked into any available grants to provide funds for generators for the WTP and Wellsite in case of a power outage. There are no grants currently available at any of the agencies she checked with. There is possibly going to be infrastructure grants available in the fall of 2018. Heather will also see if Morgan Gutek with WSA has any suggestions. Cam is going to contact Blair Baer to get a quote on generators and installation so that we have some idea of the grant money we would need.
- Maintenance has been done to repair the roof of the Water Treatment Plant and the outside tap has been removed from the fish shack to prevent unauthorized access to the water.

Correspondence

- Email letter from Rita Rogers
- Letter from the RM agreeing to repayment terms outlined by the Utility Board

Financial Reports

- May Bank Reconciliations
- Bank Account balances as of May 31, 2018:
- Chequing \$35097.32
- Savings \$59279.95

Total: \$94 377.27

• Accounts Payable:

Total: \$5563.00

- Accounts payable paid by the RM balance as of June 1, 2018 \$42 593.32
- Outstanding Water Accounts balance as of April 30, 2018: \$3928.35
- Outstanding Water Accounts balance of the arrears transferred to RM taxes \$2570.00
- Petty cash balance \$64.78

Water Plant Reports

• May water plant reports were presented.

New Business

The Petty Cash needs to be topped up, current balance is \$64.78

Larson:

To approve a cheque being issued to add \$200 to the petty cash.

Carried

- Requests by Ryan Stasiuk for information will be handled by Rick.
- Wastewater loads copies of wastewater invoices for this year were provided to the board. A summary of the last two years will be emailed to the board.
 Cam suggested getting the invoices for 2015 and 2016 so they can be compared to the last two years. Heather will work on collecting that information. In the fall we will consider tendering the wastewater hauling, priced by gallon, beginning in 2019.
- The board members will commence shutting off water to customers in arrears and will advise that the \$200 charge to reconnect them has to be paid at the Utility Commission office, by e-transfer or online banking.

Larson:

To proceed with writing off the amounts owing for Stacy Reid and Greg Cooper as they are considered unrecoverable.

Carried

 The Financial Statements were received from the Auditor. The board was asked to approve them and sign the Management's Responsibility letters.

Danilkewich: To approve the 2016 and 2017 Financial Statements as presented by the auditor Holm, Raiche Oberg.

Carried

 A letter to be used as an envelope stuffer with the 2018 billing will be composed by Heather and approved by Rick. It will include notes about the billing being for the whole 2018 year, due date is in 30 days, interest charged, turn on and turn off charges and the right of the Utility to shut off delinquent accounts.

Next Meeting Date

Next meeting date: August 24 at 9 am at Lauman's Landing

Adjournment

Danilkewich: Meeting adjourned at 10:20 am

Secretary