

Lac des Iles Utility Commission
March 23, 2018
RM of Beaver River Council Chambers

Present: Rick Danilkewich Daryle Pope – by telephone
Mike O'Grady Cam Foss
Kim Larson Secretary: Heather Pollock

Call to Order

Danilkewich: Meeting called to order at 1:06 pm.

Agenda

Add: Kim Larson's phone call with Morgan Gutek
Add: Bidding out waste water disposal
Add: May Lauman's Landing owner's meeting

Larson: **Approve amended Agenda.**

Carried

Delegates

1. Travis Minish: Came to the meeting to share his knowledge of water processing. His expertise in the operation of systems and testing could prove valuable to the Utility Commission. He volunteered to lend a hand to the board.

Larson: **To add Travis Minish as a Technical Advisor to the Lac des Iles Utility Commission.**
Carried

2. Kade Demuth representing Kadon Industries Ltd: Kade updated the board on the current negotiations regarding a wet well as part of the Lauman's Landing Servicing Agreement. He indicated that, according to his engineer, a lift station is not required at Lauman's due to the elevation of the subdivision. He estimates the cost of installing a wet well and the power required is approximately \$50 000.

Foss: **That the Utility Commission recommends the RM of Beaver River take the cash in lieu from Kadon Industries Ltd. in the settlement of the Servicing Agreement for Lauman's Landing and those proceeds become payable to the Lac des Iles Utility Commission for future sewer projects.**

Carried

Rick will draft a letter to the RM of Beaver River recommending that the RM take cash in lieu from Kadon and that it would also recommend the money be payable to the Utility Commission.

Previous Minutes

Larson: **To approve the minutes of the February 2, 2018 meeting as presented.**
Carried

Business Arising from Previous Minutes

- Further email from Rita Rogers, confirming current rates and billing date. Heather to reply to her email with the information.
- Reply letter from the RM of Beaver River indicating that no amortization money will be forwarded to the Utility Commission because it is only a yearly accounting entry on their side and not a funded account.
- A signed copy of Michael Greschner's contract was presented and will be in effect for 3 years.
- In reference to unrecoverable final bills. Stacy Reid did phone the commission office to question the date of the land transfer. He thought it was in June 2017 but went thru Land Titles in October 2017. Heather has left 2 messages on his voicemail but he has not returned her calls.

Mike O'Grady spoke to Greg Cooper and he said a cheque should be arriving soon.

- Audit should be completed and returned from the auditors in April.

Correspondence

- Email from Marcel Bordeleau re: complaint about rates
Heather replied by email and Rick spoke to Marcel by phone
- Email from Marcel Bordeleau re: Trademark Plumbing and Heating offering their services for future Water Treatment Plant repairs
- Note from Jim Tradewell indicating that the water bills are too high
- RM Water Rates Bylaw 02-18 amended and approved by the Sask. Municipal Board
- Letter from the RM re: 2017 Amortization Expense will not be given to the Utility Commission
- Letter from the RM re: Utility Commission Payroll will not be done through the RM as of May 1, 2018. Heather is looking into how this effects the Commission and how it will be processed by the commission. We can still process through Munisoft Paymate and have direct deposit through CAFT. The commission currently only has Terry Rae Johnson and Heather Pollock as employees. Still have to find out about the government accounts required.

Financial Reports

- January and February Bank Reconciliation
- Bank Account balances as of March 20, 2018:
 - Chequing \$62,323.76
 - Savings \$57,519.38
 - Total: \$119,843.14

- Accounts Payable: total \$2600.44
 - SaskTel (regular March phone bill) \$68.02
 - SaskPower (power for the WTP) \$388.51
 - SK Ministry of Health, lab testing \$126.75
 - Lakeshore Septic Jan and Feb \$1680.00
 - Saskatchewan WCB \$100.00
 - Anderson Pumphouse (chlorine) \$237.16
- Accounts payable paid by the RM balance as of February, 2017 \$62 593.32
- Outstanding Water Accounts balance as of March 20, 2018: \$9852.92

Water Plant Reports

- February water plant report was presented.
- Michael Greschner - Water Treatment Plant Operator contract signed covering 3 years

New Business

- The Petty Cash needs to be topped up, current balance is \$27.04

Larson: To approve a cheque being issued to add \$200 to the petty cash.

Carried

- Lakeshore Septic lost the cheque that was issued to them for their services in January 2018. At their request a stop payment was put on the cheque and a new cheque issued. The Goodsoil Credit Union charged \$20 for this stop payment.

O'Grady: To approve billing Lakeshore Septic for the \$20 service charge for a stop payment.

Carried

- A SaskWater map was presented by Heather showing the Average Water and Sewer cost of Saskatchewan communities (May 2016). Our 2018 rate of \$87.50 per month falls in the middle of the range for the province.
- The Water Treatment plant requires repairs to both the roof and building itself. Rick will write a letter regarding these repairs to the RM of Beaver River as they own the building and should be responsible for the repairs.
- Kim Larson recently shared a phone call with Morgan Gutek from SaskWater. Morgan mentioned some implications of taking over the water treatment plant. He proposed that he could come to a Utility Board meeting and help all members understand the many facets of the water treatment plant and the ownership of it. It was decided that Kim would invite Morgan to attend our next meeting, May 4, 2018.

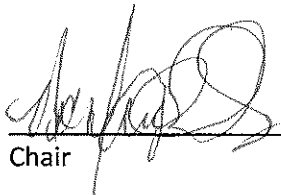
- Discussion was held regarding tendering out the wastewater hauling services. It was decided to look into some more details and table until our next meeting.
- The Utility Board members will attend the Lauman's Landing owner's meeting in May. We will discuss further at our next board meeting.
- The Board indicated to Heather that new accounts should be set up in the RM of Beaver River's name for the Fish Shack and the Playground at Lauman's Landing. The start date on these accounts should be January 1, 2018.

Next Meeting Date


Next meeting date: May 4, 2018 at 1 pm

Adjournment

Danilkewich: Meeting adjourned at 2:24 pm



Chair



Secretary