

Lac des Iles Public Utility Commission  
February 2, 2018  
RM of Beaver River Council Chambers

**Present:** Rick Danilkewich Daryle Pope  
Mike O'Grady- by telephone Secretary: Heather Pollock

**Absent:** Kim Larson Cam Foss

**Call to Order**

**Danilkewich:** Meeting called to order at 1:40 pm.

**Agenda**

Add Length of Members stay on the board

Add Billing Period and Due Date of next billing

**Pope:** Approve amended Agenda.

Carried

**Previous Minutes**

**Danilkewich:** To approve the minutes of the November 14, 2017 meeting as presented.

Carried

**Business Arising from Previous Minutes**

None

**Correspondence**

Email from Morgan Gutek from the Water Security Agency. He suggested that the Water Treatment Plant operator be present at board meetings to help interpret the Water Treatment Plant reports so they can be approved. This was noted by the board. Morgan also explained that there would be no changes in the rules and regulations of the water plant if it was transferred to the Utility Board. He would have to have documentation of ownership to issue a new permit to operate, when the time comes.

Heather let the board know that she sent a short letter to all accountholders who had their arrears transferred to the RM tax roll and that the amount then became payable to the RM of Beaver River. Amounts collected by the RM for water bills will be refunded back to the Utility Board.

Two emails received from Rita Rogers were discussed. One concerned her water arrears being added to the RM tax roll without receiving a registered letter first. This was referred back to the RM as it is their concern not the Utility Board.

The second email from Rita and Phil Rogers, Ed and Michelle Kolodychuk, Kevin and Darlene Turchyn was discussing concerns regarding the authority to charge a vacant lot for services not received. Heather was asked by the board to write a letter in return stating that everyone with a lot at Lauman's Landing is responsible for a basic water fee, regardless of consumption.

**Financial Reports**

-October, November and December Bank Reconciliation

-Bank Account balances as of February 2, 2018:

chequing \$83,583.15

savings \$48,612.91

total: \$132,196.06

-Accounts Payable:

Sasktel (regular December phone bill) \$101.61 already paid but noted that the conference call we held on November 14 cost \$30.00

Michael Greschner \$1800

SK Ministry of Health, lab testing \$265.50

Munisoft computer cheques \$414.81

RM of Beaver River to pay for water bill transferred to tax roll \$670.00

-Accounts payable paid by the RM balance as of December 31, 2017 \$97 593.32

-Outstanding Water Accounts balance as of January 31, 2018: \$36 899.65

### Water Plant Reports

November to January water plant reports were presented.

### New Business

December billing summary showed total charges for the July to December 2017 billing to be \$106 594.42

Discussion on the 1<sup>st</sup> lift station at Lauman's Landing, this matter is being handled by the RM at the present time.

Discussion on the annual amortization funding from the RM – Rick's email to the RM regarding this will be presented at the February 15 RM of Beaver River council meeting.

Budget-Heather is currently working on the 2018 budget and presented her work in progress.

Michael Greschner submitted his new contract as WTP operator. Previously this contract was with the RM.

**Danilkewich: To pursue signing a contract between Michael Greschner and the Utility Commission. The commission agrees to the terms of his contract of \$1800 a month for a term of 3 years.**

Carried

**Pope: To set up Saskatchewan Worker's Compensation for Michael Greschner as a contractor.**

Carried

Two Utility Commission account final bills are seen as unrecoverable:

Stacy Reid \$626.40

Greg Cooper \$147.40

**Danilkewich: To proceed with writing off the arrears for Stacy Reid of \$626.40**

Carried

Mike O'Grady will contact Greg Cooper regarding the arrears on Greg's account.

Discussion was held regarding keeping Heather and Terry Rae on the RM payroll and benefit plan and reimbursing the RM at year end. It was decided this was the best plan so that the Commission would not have to complete the payroll and benefits would stay in place.

The 2016 and 2017 audit of the Utility Commission financial documents will occur on February 27, 2018.

Discussion was held regarding having a MasterCard, debit card or petty cash available for Heather in the office for small daily expenditures.

**Pope: To set up a Petty Cash of \$200 for day to day expenditures for the Utility Commission office.**

Carried

**Pope: To make a partial repayment of \$35 000.00 of money owed to the RM of Beaver River.**

Carried

It was discussed that the term of service for the Utility Board members should be 3 years in order to complete projects.

**Pope: To change to annual billing from semi-annual and use July 1 as the billing date with July 31 as the due date.**

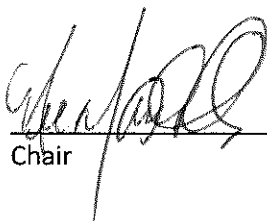
Carried

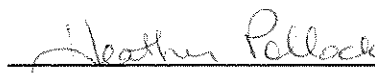
Next Meeting Date

Next meeting date: March 23, 2018 at 1 pm

Adjournment

**Danilkewich: Meeting adjourned at 2:24 pm**

  
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Chair

  
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Secretary